

City of Utica
Regular Council Meeting
August 9, 2011

The City Council meeting was called to order by Mayor Noonan, who led the pledge of allegiance at 7:30 p.m.

Members present: Figurski, Kraft, Sikora, Barthelmeh, Osladil, Carter, Noonan
Absent: None

Minutes of 7/12/2011

Motion by Barthelmeh, seconded by Figurski, to approve the minutes of 7/12/2011 as presented. Voting all ayes, motion **CARRIED**.

Unfinished Business

None.

Consent Business

None.

Correspondence

Motion by Figurski, seconded by Kraft, to receive and file correspondence from Thomas Fortunate and Corey Jezak with the Fire Department resignations, Roger & Nancy Kort and Janice Haines. Voting all ayes, motion **CARRIED**.

New Business

Department Reports

Mayor Noonan

Munetrix

Motion by Sikora, seconded by Osladil, to enter into a 1 year subscription for Munetrix dashboard to allow internet review of financials of the City, line item to be determined and reported to Council before next meeting. Voting all ayes, motion **CARRIED**.

Public Hearing: 7:45 p.m.

Motion by Figurski, seconded by Barthelmeh, to open the public hearing. Voting all ayes, motion **CARRIED**. Public hearing opened at 7:46 p.m.

Sam Serra, St. Lawrence AppleFest Chairman, was present to request approval of the temporary structures for the AppleFest on September 9-11, 2011, set up will begin on 9/6 and all will be removed on 9/12/2011. The committee is also asking for permission to put up a street banner across Auburn Road and permission to use the vacant property in front of DPW as possible overflow parking if needed. The Car Show has been cancelled for this year.

Planning Commission recommended approval of the temporary structures, as well as the banner and parking requests.

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As there were no comments from the public, motion by Barthelmeh, seconded by Figurski, to close the public hearing. Voting all ayes, motion **CARRIED**. Public hearing closed at 7:50 p.m.

Motion by Barthelmeh, seconded by Carter, to recommend to DDA approval of the overflow parking request for the vacant property south of the DPW building. Voting all ayes, motion **CARRIED**.

Motion by Barthelmeh, seconded by Kraft, to approve the temporary use request for the 19th Annual AppleFest, September 9-11, 2011 at St. Lawrence Church/School on Utica Road. Voting 6 ayes, 1 abstained (Noonan), motion **CARRIED**.

Note: 3 members of Council are members of St. Lawrence.

Motion by Kraft, seconded by Barthelmeh, to approve the request for a street banner on Auburn Road prior to the event. Voting all ayes, motion **CARRIED**.

Council Reports

Mayor Noonan thanked Council members Carter, Figurski and Osladil for their help in the Old Mill Arts & Craft and the Cruisin' with the Oldies Car Show.

Assessing- Nancy Strehl, Assessor

No report.

Building-

No report.

Fire- Kevin Wilseck, Chief

Request to Begin the Hiring Process

Motion by Sikora, seconded by Kraft, to authorize the Fire Chief to begin the hiring process to prepare an eligibility list for the department. Voting all ayes, motion **CARRIED**.

Fire Inspector

Motion by Sikora, seconded by Barthelmeh, to accept the filling of the Fire Inspector with Randal Bawkon as outlined by the Chief. Voting all ayes, motion **CARRIED**.

Police- Dave Faber, Interim Chief

No report.

DPW- Bill Lang, Superintendent

DPW Superintendent Lang updated Council on the two Brownell houses owned by the DDA that scheduled for demolition. His department has received many favorable comments regarding the Memorial Park and the Heritage East and West Parks. No action required.

Treasurer- Philip Paternoster

BS&A Internet Contract

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Motion by Sikora, seconded by Osladil, to approve the annual BS&A contract for the purpose of tax, assessing and utility billings, cost not to exceed \$4,500. Funds were budgeted in current fiscal year from 101-251-731-010. Voting all ayes, motion **CARRIED**.

**Administration- Cathy McGrail, City Clerk
SEMCOG Annual Membership**

Motion by Figurski, seconded by Kraft, to authorize the payment of the annual SEMCOG dues as submitted and funded in the current budget. Voting all ayes, motion **CARRIED**.

MML Record Retention Schedule

Motion by Figurski, seconded by Osladil, to adopt and authorize all departments to utilize the MML Record Retention schedule as updated on their website. Voting all ayes, motion **CARRIED**.

PARK*IT

City Clerk reported that the PARK*IT event on 8/1 was another success and all enjoyed themselves.

Library- Marsha Doege, Director

No report.

Parks and Recreation Commission

No report. Mayor Noonan again thanked all who supported or worked the Old Mill Arts & Crafts and the Cruisin' with the Oldies Car Show.

Historic District Commission

No report.

City Attorney

No report.

Planning Commission

Halloween Bazaar, 45290 Utica Park Blvd, Conditional Use

Elissa Burda, owner of Halloween Bazaar, was present to request approval of the conditional use at 45290 Utica Park Blvd. Planning Commission reviewed the site plan and approved it and recommended approval of the Conditional Use.

Motion by Barthelmeh, seconded by Sikora, to approve the conditional use for Halloween Bazaar at 45290 Utica Park Blvd. with all tenants of the zoning ordinance being observed. Voting all ayes, motion **CARRIED**.

Senior Housing Steering Committee

No report.

Brownfield Redevelopment Authority

No report.

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Bills Payable

Motion by Carter, seconded by Sikora, to approve the payment of all bills as presented. Voting all ayes, motion **CARRIED**.

Communication from the Public

November Council Meeting

Due to the November 8, 2011 elections, the November council meeting needs to be changed. Motion by Barthelmeh, seconded by Figurski, to hold the November Council meeting on November 1, 2011. Voting all ayes, motion **CARRIED**.

Mary Lou Kinney, 7650 Greeley, was present to invite all Council and Department Heads to the annual Pioneer picnic at Grant Park on 8/17/11 at 11:00 a.m.

Christina Crusan, 7541 Rivervista, was present to express concerns about commercial traffic on Rivervista and the lack of sidewalks.

Sharon Jones was present to discuss a variety of issues with Riverside 175.

Adjournment

Motion by Barthelmeh, seconded by Sikora, to adjourn the meeting. Voting all ayes, motion **CARRIED**. Meeting adjourned at 8:37 p.m.

M. Catherine McGrail
CITY OF UTICA
City Clerk